

**Senior Project Log
2009-10**

Portfolio/Presentation Checklist

Date Completed, Added, or Updated

Cover					
Table of Contents					
Letter to Principal					
Letter to Judges					
Resume and References					
Research/Career Paper 3-5 Pages					
Senior Project Log					
Presentation Outline					
Power Point Presentation					
Physical Project Self-Evaluation (Optional)					

SENIOR PROJECT JUDGING CRITERIA

PROFESSIONALISM

- _____ The portfolio is well organized, is easy to read and follow, has a neat and readable table of contents and has a professional looking cover.
- _____ The portfolio is somewhat organized with some readability problems, contains a preface that is not well developed, has a table of contents and has a cover.
- _____ The portfolio is missing at least one or more of the items that should be included and/or is so unorganized that it is unacceptable.

CONTENT

- _____ The portfolio contains all of the items listed on the portfolio content sheet.
- _____ The portfolio is missing at least one or more of the items listed on the portfolio content sheet.
- _____ The portfolio is poorly organized and is missing several items listed on the portfolio content sheet.

POWERPOINT PRESENTATION JUDGING CRITERIA

PRESENTATION	High		Low
* Professionally Dressed	1	2	3
* Appropriate Greeting	1	2	3
* Title of Presentation	1	2	3
* Information from Research	1	2	3
* Students Future Plans	1	2	3
* Appropriate Closing	1	2	3
* Organization	1	2	3

MECHANICS

* Eye Contact	1	2	3
* Demonstration Technology	1	2	3
* Speak Clearly	1	2	3
* Proper Grammar	1	2	3
* Answer Questions	1	2	3
* Body Language	1	2	3

SENIOR PROJECT PRESENTATION 2009-10

STUDENT'S NAME _____

REQUIREMENT CHECK LIST:

	YES	NO
Portfolio	_____	_____
Resume	_____	_____
Research Paper	_____	_____
Speech	_____	_____
Power Point Presentation	_____	_____

Judges' Overall Rating:

Excellent	Good	Fair	Poor
_____	_____	_____	_____